

# REQUEST FOR BIDS

## Drain Cleaning & Plumbing Services



Due: October 5<sup>th</sup>, 2021 by 1:00 PM

**Red Bank Housing Authority  
52 Evergreen Terrace  
Red Bank, New Jersey 07701**

## REQUEST FOR PROPOSALS

The Red Bank Housing Authority will accept sealed bids for drain cleaning and plumbing services. The services will be for a two-year period. It is the Housing Authority's desire to retain and employ a duly qualified, licensed master plumber. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services.

The services that are requested will be as follows and will encompass both Housing Authority's properties (Evergreen Terrace & Montgomery Terrace):

- 1) Drain cleaning of all blocked waste lines.
- 2) Repair and/or replacement of broken waste lines
- 2) All emergency calls must be responded to within 2 hours.
- 3) All normal maintenance calls must be responded to within 24 hours.
- 4) Must be able to provide service on a seven (7) days per week, twenty-four (24) hour per day basis (at all times).

### Qualifications:

- 1) Must be licensed by all applicable entities governing these services in the State of New Jersey.
- 2) Must have a minimum of three (5) years experience in plumbing services.
- 3) Should have good communication skills.
- 4) Must be an approvable by the U.S. Department of Housing and Urban Development to provide these services.

Bid Submission:

All persons interested in submitting a bid for the Housing Authority's drain cleaning/plumbing services should submit a price based upon an hourly rate for labor and a percentage markup for materials (overhead & Profit). The bid must include the following:

- 1) Hourly rate for labor (plumber & helper).
- 2) Percentage markup for materials (profit and overhead).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Copies of all relevant licenses.
- 6) Non-collusive affidavit.
- 7) NJ Business Registration form.

Bids should be delivered to the Red Bank Housing Authority on or before October 5th, 2021 by 10:00 AM. The buildings are available for inspection between the hours of 10:00 AM to 2:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It reserves the right to furnish any and all materials due to a dispute in cost. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

WILLIAM F. SNYDER

Interim Executive Director

BID FOR DRAIN CLEANING/PLUMBING SERVICES  
Red Bank Housing Authority  
52 Evergreen Terrace  
Red Bank, New Jersey 07701  
(732) 741-0104

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

\*Hourly Labor Rate-Plumber: \$ \_\_\_\_\_

\*Hourly Labor Rate-Helper: \$ \_\_\_\_\_

Material Markup: \_\_\_\_\_ % Overhead \_\_\_\_\_ % Profit

\*If an overtime rate applies-it must be so specified. The overtime rate should specify which days and hours are subject to the rate.

Term: 24 Months

Date: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

The Housing Authority reserves the right to reject any and all bids received in response to its R.F.B. The bid must contain all the attachments as stated in the "Bid Submission" section of the R.F.B.

**AGREEMENT FOR DRAIN CLEANING/PLUMBING SERVICES**

THIS AGREEMENT made on \_\_\_\_\_, 2021, by and between \_\_\_\_\_, New Jersey, (the "Contractor") and the Red Bank Housing Authority, 52 Evergreen Terrace, Red Bank, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to plumbing work.

ARTICLE 2. - Time of Completion

As per Request for Proposals.

ARTICLE 3. - Contract Price

Plumber: \$ \_\_\_\_\_

Helper: \$ \_\_\_\_\_

The contractor shall be entitled to \$ on all materials.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
WILLIAM F. SNYDER-Executive Director  
Date:

\_\_\_\_\_  
Date:

Legal Advertisement

**REQUEST FOR BIDS**

The Red Bank Housing Authority will accept bids for the following services:

“Drain Cleaning/Plumbing Services”

It is the Housing Authority's desire to retain a duly qualified, competent, and capable contractor. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services and supplies.

All persons interested in submitting a bid for these services should contact the Red Bank Housing Authority to receive a copy of the formal Request for Bids (RFB). The RFB specifies the scope of the services and the requirements for submitting bids.

All bids must be submitted to the office of the Red Bank Housing Authority, 52 Evergreen Terrace, Red Bank, New Jersey on or before Tuesday, October 5th, 2021 by 1:00 PM. The buildings are available for inspection between the hours of 10:00 AM to 2:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vender, for convenience, at any time during the term of the contract.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a “fair and open” process. All bids will be publicly opened on the date and time specified in the RFB.

WILLIAM F. SNYDER  
Executive Director

Date: 9/7/21

**NON-COLLUSION AFFIDAVIT**

State of New Jersey  
County of \_\_\_\_\_

ss:

I, \_\_\_\_\_ residing in \_\_\_\_\_  
(name of municipality) (name of affiant)

in the County of \_\_\_\_\_ and State of \_\_\_\_\_  
of full age, being duly sworn according to law on my oath depose  
and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_  
(title or position) (name of firm)

\_\_\_\_\_ the bidder making this Proposal for the bid  
entitled \_\_\_\_\_,  
(title of bid proposal)

and that I executed the said proposal with full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the \_\_\_\_\_ relies upon the truth of the statements contained in said Proposal  
(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by \_\_\_\_\_.

Subscribed and sworn to

before me this day

\_\_\_\_\_  
Signature

\_\_\_\_\_, 2\_\_\_\_\_  
\_\_\_\_\_  
(Type or print name of affiant under signature)

Notary public of \_\_\_\_\_

My Commission expires \_\_\_\_\_  
(Seal)

